

STAFF COLLEGE MEMBERS SAFETY MEASURES

If you have any symptoms of Covid-19, please follow government guidance and do not attend your training session. Please inform us at the earliest opportunity.

 <p>Rapid Lateral Flow testing</p>	<p>1 in 3 people with coronavirus do not have symptoms but can still infect others. To help us minimise the risk of asymptomatic transmission, we ask that all attendees complete a rapid lateral flow test within the 24 hours prior to attending our training. All of our faculty and staff will also be expected to complete a test within this time frame.</p> <p>If you are not routinely taking these tests, find out how to access rapid lateral flow tests here. Please inform us and do not attend the session if you test positive.</p>
 <p>Contact tracing</p>	<p>If you develop symptoms of Covid-19 within 14 days of attending a programme, please inform us.</p> <p>We will ask you to provide your email address and mobile telephone number to help us assist contact tracers with tracking all fellow members of your group.</p> <p>Many of the venues where we are delivering our programmes will ask you to check into the venue using the NHS Covid-19 Test and Trace app. We ask you to ensure that you check-in at a venue by scanning the displayed QR code using the NHS Covid-19 Test and Trace app.</p>
 <p>Social Distancing</p>	<p>Your meeting room will be set out for members to easily maintain 1m distancing between everyone. Please do not move chairs and tables and ask your Directing Staff if you need anything. Please also follow the guidance and signs at the venue.</p>
 <p>Face Coverings</p>	<p>Please ensure that you follow government guidance and the requirements from the venue for the wearing of face coverings in public, communal areas.</p> <p>You will not be required to wear face masks within the training rooms as we will ensure you can keep your distance from other members. You are welcome to wear a mask should you feel more comfortable doing so.</p>
 <p>Hand Washing</p>	<p>Ensure that you wash your hands periodically throughout the day. Hand sanitizer stations have been set up throughout the venue.</p>
 <p>Directing Staff</p>	<p>Your Directing Staff will confirm any specific safety measures and guidance being implemented at the venue and share this with all members at the start of the day.</p> <p>If you have any questions, please ask and the Directing Staff will find out.</p>
 <p>Paperwork & online forms</p>	<p>To minimize risk, we will provide paperwork for your programme via email. You will receive the programme prior to the course, and slide-sets after.</p> <p>We will email links for you to complete course evaluations online. Please help us to do this by ensuring we have your up-to-date email address.</p>
 <p>Emergency procedures</p>	<p>Follow the fire evacuation procedures for the venue while continuing to ensure social distancing when evacuating and at assembly points.</p>